

# CITY RETIREMENT SYSTEM ANNOUNCES ELECTION FOR A RETIRED MEMBER TRUSTEE

The Board of Trustees of the Employees' Retirement System of the City of Baltimore ("ERS") announces that an election will be held for a Retired Member Trustee on Tuesday, **December 17, 2019**.

Only retired members of the ERS who retired before September 1, 2019, are eligible to vote and/or become a candidate for the Retired Member Trustee. Beneficiaries of retired members are not eligible to run or vote for the office of Retired Member Trustee. This is a non-paid position.

**TERM OF OFFICE:** January 1, 2020 through December 31, 2023

## RESPONSIBILITIES AND DUTIES

**A trustee** is a fiduciary responsible for the general administration of the ERS, Elected Officials' Retirement System ("EOS") and City OPEB Trust in accordance with Article 22, Baltimore City Code; attends monthly meetings to review and approved the general operation and investment performance of the Systems, and legislation pending before City Council.

## ELECTION PROCEDURES

To become a candidate, a retired member must obtain an official Petition for Candidacy at the Retirement Systems' Office. Petitions will be available beginning **Thursday, June 20, 2019** through Friday, October 4, 2019. On the petition the member must collect a minimum of 5 signatures of retired employees who are members of the ERS. Retired members can only sign one candidate's petition. The candidate must file the petition, electronic photograph, plus a 250 words or less biography, with the Executive Director at the Retirement Systems' Office, 7 E. Redwood Street, 12<sup>th</sup> floor, by **4:00 p.m. on Monday, October 7, 2019**. A petition filed after this day and time will **not** be accepted.

Upon submission of a complete and timely petition which contains the required number of valid signatures, the candidate will qualify for entry on the ballot.

Provided two (2) or more candidates are petitioned to the ballot, on or before **Wednesday, November 13, 2019**, an official ballot packet will be mailed to each qualified retired member of the ERS. Retirees will have three (3) voting options: by mail, telephone or online. Only one voting option per retiree will be accepted. For example, if you vote by mail, you cannot vote online or by telephone. Instructions for all voting options will be provided in the ballot packet. If voting by mail, the member will mark the ballot and mail it in the return-envelope addressed to the Election Company. The candidate receiving the highest number of votes shall be declared the winner of the trustee election.

**PLEASE NOTE:** Ballots will be mailed to the retired members' home address on record with the ERS/Mellon payroll files. Ballots returned to the Retirement System because of an incorrect home address will **NOT** be forwarded. Anyone eligible to vote who does not receive the mailed ballot must call 1-800-273-0726 for assistance.

All ballots will be received by the Election Company until Tuesday, **December 17, 2019**. Only ballots which have been received by the December 17<sup>th</sup> deadline will be counted. Online and telephone voting will be allowed until the same December 17<sup>th</sup> deadline.

If only one (1) candidate is petitioned to the ballot, the Executive Director is not required to print and distribute ballots. The Executive Director shall notify the Board of Trustees at its **October 17, 2019**, meeting and the Board shall declare this candidate as the Retired Member Trustee to serve on the Board of Trustees.

All candidates will be notified of the election results. If you have any questions, please telephone Ms. Donna Bowen at **443-984-3180**.

*David A. Randall, Executive Director  
Employees' Retirement System*